

## **Program Manager 3 National Offshore Wind Research and Development Consortium Starting January 1, 2021**

**Posting September 4, 2020**

The Program Manager position for the National Offshore Wind Research and Development Consortium (“Consortium”) will support efforts to promote research and development activities that reduce cost and risk of offshore wind development projects throughout the United States while supporting U.S.-based manufacturing and the offshore wind supply chain. The Consortium is a nationally-focused, independent, not-for-profit organization initially funded primarily by the United States Department of Energy (DOE) and the New York State Energy Research and Development Authority (NYSERDA) and led by key offshore wind industry stakeholders and research institutions. The Consortium was formed in response to U.S. DOE Funding Opportunity Announcement DE-FOA-0001767. The Consortium is dedicated to managing industry-focused research and development of offshore wind to maximize economic benefits for the U.S.

The Consortium’s research and development priorities are summarized in a Research and Development Roadmap, available at <https://nationaloffshorewind.org/resources/>.

The Consortium funds research projects through open competitive solicitations. The Program Manager position will support Consortium efforts to promote and commercialize offshore wind technology innovations. This position will report to the Executive Director.

### **Key Responsibilities**

- Work with the Executive Director and other Program Managers to ensure that the Consortium’s mission to reduce the levelized cost of offshore wind energy and support offshore wind manufacturing in the United States is fulfilled through the research and development program, Consortium membership and outreach.
- Manage solicitations for research proposals.
- Lead the review and evaluation process for research proposals.
- Develop and negotiate the work scopes, technical/business milestones and budgets for contracted research and development projects.
- Responsible for oversight and effective execution of selected research projects.
- Effectively manage projects to ensure maximum likelihood of success and prudent use of Consortium resources.
- Implement strategies to regularly measure and communicate program results and use that information to continually improve program design and report results to NYSERDA and the U.S. DOE.
- Manage interface and communication between relevant Consortium Advisory Groups, ensuring a robust flow of ideas and information.

**Required minimum qualifications an individual must possess include:**

- Demonstrated problem-solving ability; an entrepreneurial edge, resourcefulness, adaptability, and ability to work independently.
- Direct program or project management experience in offshore wind or renewable energy technology is preferred.
- Demonstrated experience in working with and synthesizing a broad range of technical, economic, and policy-based information.
- Proficiency with project management tools and software. Experience with the Salesforce project management platform is preferred.
- Direct experience in contract negotiation and related legal processes is preferred.
- Prior not-for-profit; federal or state grant related experience is beneficial but not necessary.
- A Bachelor's degree in economics, engineering, environmental or marine sciences. A relevant advanced degree is preferred.

**Salary:**

Candidates will be considered based on qualifications and experience.

**To apply:**

Please submit a cover letter and resume to [careers@nationaloffshorewind.org](mailto:careers@nationaloffshorewind.org)

*The Consortium is proud to be an equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, gender, gender identity or expression, sexual orientation, national origin, genetics, disability, age, or veteran status.*